

## COATES PARISH COUNCIL MEETING

6<sup>th</sup> September 2021

As there may be more people than usual attending this meeting, the Council feel it appropriate to set out how the meeting will be conducted to ensure that it runs smoothly.

Because of fire regulations the maximum number of people allowed in the Village Hall is 60.

### **Item 1 on the Agenda allows for Contributions from Residents to be Heard**

Sections 3 and 4 of the Council's Standing Orders on Meetings state that

- this period cannot exceed 15 minutes in total
- speakers will be allowed a maximum of 5 minutes each
- speakers should raise their hand when requesting to speak
- no person shall obstruct the transaction of business or behave offensively or improperly
- minutes will be taken during all agenda items and published as usual.

Councillors will hear and note the contributions put forward, but will not comment on them or enter into any dialogue about them.

Courtesy and respect must be shown at all times.

### **Item 13 on the Agenda provides for the Council to set out the Process of the Public Consultation**

The next stage will be the public meeting on Sunday 12<sup>th</sup> September at 2pm, to be attended by Mr Bellamy and his planners, which will take the form of verbal presentations and exhibition boards.

The consultation will remain open for a further 2 weeks until 26<sup>th</sup> September to give residents the opportunity to make representations to the Council. These can be sent by email to:

[consultation@coatesparish.org.uk](mailto:consultation@coatesparish.org.uk)

or in writing to the Parish Clerk at

[2 The Walled Garden, Manor Farm Road, Coates, Cirencester GL7 6NH](#)

Coates Parish Council