

# COATES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING MONDAY 1 March 2021  
7.30PM via **ZOOM VIDEO CONFERENCE SERVICE**

**Chairman for this meeting: Richard Harrison**

## Present:

<b>Councillors and Officials:</b>	
Harrison, Richard (RH)	Chairman
Hobson, Andrew (AH)	Councillor
Torry-Harris, Gilly (GTH)	Councillor
Dobson, John (JD)	Councillor
Harris, Stephen (SH)	Councillor
Wainwright, Barry (BW)	Councillor
Coates, Caroline (CC)	Clerk

## In Attendance:

<b>Members of the Public:</b>
Berry, Tony (TB) -Cotswold District Councillor
Hirst, Stephen (CllrSH) Gloucestershire County Councillor
Large, Simon (SL) – Tree Warden
Peter Clegg (PBC)– Bathurst Estate
7 members of the public attended

### 1. RECEIVE APOLOGIES

All present: no apologies

### 2. REGISTER OF MEMBERS INTERESTS

No changes to the register of interests were received.

### 3. MINUTES OF THE LAST PARISH COUNCIL MEETING

The minutes of the Parish Council meeting of 1 January 2021 were approved by all council members and signed by the Chairman. Thanks were given to GTH for chairing the previous meeting who thanked CC for support.

### 4. ACTION POINTS FROM LAST MEETING

- **Pedestrian access to the bus shelter:** this has been inspected and work will be carried out April 2021 to make safe and accessible
- **Coates History update:** unfortunately the article placed in the Watershed was truncated omitting contact details. The full article now appears in March edition of the Watershed. Item to be carried forward.

### 5. FINANCIALS

#### Details of Recent Invoices:

- Clerk's salary and expenses covering 1 January – 28 February 2021 £287.38
- Home Working allowance 8 weeks £48
- HMRC – PAYE £72
- PATA Payroll Invoice £18.40
- Zoom invoice for meeting 17. 2.2021 R Harrison £14.39

**Proposed: RH    Seconded: AH**

#### Approval needed

- Clerks training – Clerks more Knowledge (11.2.2021) £20
- Internal Audit £175
- Play Area inspections £75.50 + VAT= £90.60 If Council member accompanies inspector £42 +VAT = £50.40

## COATES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING MONDAY 1 March 2021  
7.30PM via ZOOM VIDEO CONFERENCE SERVICE

**Chairman for this meeting: Richard Harrison**

- Website Accessibility Statement TBA
- Planned tree works £480 for 2021/2022 budget period
- Tree planting equipment £51
- Transfer £1000 to treasurers account

**Proposed: RH Secoded: GTH**

### **Bank reconciliation: January February**

Receipts and Payments and Account summaries had been circulated to Councillors.

**Proposed: RH Secoded: SH**

### **6. PLANNING APPLICATIONS**

- 20/04436/FUL  
'No comment' had been submitted for the applications on the behalf of the Parish Council.

### **7. POINTS RAISED BY PARISHIONERS**

- **Rubbish** –AH has previously co-ordinated litter picking to align with the National litter picking(LP)campaign. Last year this didn't happen due to Covid-19 lockdown. AH happy to co-ordinate again. Awareness raised of LP protocols and practice. Equipment including tabards and information of procedures available from CDC ERS(Environmental and Regulatory Services) department.  
*CC to contact re information and equipment*  
In the interim, litter picking equipment to be borrowed from Cirencester Deer Park School (CDPD). John Dobson to collect and liaise with Councillors and Clerk for use.
- **Street Naming** – CC prior to the meeting had shared a map with Councillors. Update to meeting included potentially no official name to the road from the village past Home Piece. Manor Farm Road has been adopted by some residents although Street Management identified Manor Farm Road as a private road starting just before 1 The Walled Garden. Street Management are investigating to see Road name use, current and past and after investigations will inform Clerk of next possible steps to officially name the Street. This potentially could involve a referendum. GTH/SH asked that the main road running through Coates could also be included in future discussions.  
Cllr TB offered support with this.

### **8. RECEIVE A REPORT FROM DISTRICT COUNCILLOR TONY BERRY, COUNTY COUNCILLOR STEPHEN HIRST AND INTERESTED PARTIES.**

**Cllr Tony Berry** updated the meeting on recent budget decision effecting Gloucestershire and CDC. There were no further questions for Cllr Tony Berry.

#### **Peter Clegg representing Bathurst Estate**

Information was shared on planned changes to public access to the Bathurst Estate. Currently access is granted as a gift from the family free to the local community. With the increase in visitor numbers maintenance costs need to be considered. The Estate has developed a 10-year management plan agreed with CDC to look after the park and listed buildings. Details were shared re access for residents of GL7, their friends and families, a visitor pass and optional gold pass for extended hours. Income would be used to provide catering facilities, toilets, parking, restore listed buildings and to develop more information on the park, the rides and follies.

**A question was asked regarding timescales:** the plan is intended for May 2021 however is dependent on planning permissions. Currently there are a series of consultations with a range of interested parties including Councillors, the police, Tourist Information, the civic and history societies.

## COATES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING MONDAY 1 March 2021  
7.30PM via ZOOM VIDEO CONFERENCE SERVICE

**Chairman for this meeting: Richard Harrison**

**A detailed presentation of 30/40 minutes has been offered to the Parish.**

**A further question was asked about plans for new tenants of the Tunnel House.**

Currently 3 public houses belong to the Bathurst Estate, to ensure these are viable there is a need for overnight accommodation. There will be a proposition from an interested party in 3 weeks. Further parties are interested and tracking the situation. It is believed the future is good as a Public House although it will not be opened in the foreseeable future. Potential proposals include tree houses and log cabins in the fringes of the woods and an extension to the current buildings. An offer has been made to provide further information to the Parish.

**Cllr Stephen Hirst provided an electronic update circulated to Parish Councillors prior to the meeting.**

Questions were asked regarding about pot holes along various roads and lanes in Coates.

Cllr SH asked that information identifying locations be sent to him.

Action: Councillors to send pot hole locations to CC for collation and forwarding to CllrSH.

Update on bus shelter access – (minutes Item 4.)

There were no further questions for Cllr SH

### **9. FUTURE OF VICTORY GREEN**

The Clerk updated on the working party meeting. The plan is to ensure all villagers know where Victory Green is and have the opportunity to contribute to ideas for next steps. One member of the working party will produce a leaflet to be delivered to all villagers. Another member of the party will ensure all possible communication channels are used to collect villager's thoughts and ideas. Once the level of interest is established, Councillors can decide next steps.

Information on CDC Crowdfunding had been previously shared with Councillors. Timescales and current ideas do not lead to submitting a bid/proposal for the first round of grants but depending on plans there is a second wave of funding in the autumn if needed.

Request was made to use some of the publicity budget for the leaflets.

**This was agreed by Councillors so long as the cost was 'reasonable.'**

### **10. FUTURE OF THE CRICKET FIELD**

Councillors met with the new resident of Bledisloe. Thoughts were shared by the owner regarding the possible development of the Rural Skills Centre, Cricket field and the land joining these. The entirety referred to as '10 Acres.'

The PC welcomed the opportunity to hear thoughts at this early stage prior to planning permission being sought and the opportunity to be involved in discussions and ideas for future use.

It was suggested that the PC revisit responses to the questionnaire where villagers had the opportunity to say what they would like in the village.

A meeting is agreed for 8<sup>th</sup> March to discuss ways to support the owner of Bledisloe to engage with the village as a whole.

CC to check protocol regarding different types of meetings.

RH to produce title of meeting and Terms of Reference.

### **11. TREE MAINTENANCE AND PLANTING**

SL shared locations identified for tree planting discussed and visited by a Councillor and representative of the Bathurst Estate.

15 Members of the village have stepped forward to help with tree planting Sunday 7.3.21.

Support for the planting was re-emphasised while being mindful of current lockdown restrictions and the meeting of people.

**Councillors support the tree planting providing the briefing times are staggered, planting takes place in household groups and government social distance and sanitising guidance**

**COATES PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING MONDAY 1 March 2021  
7.30PM via **ZOOM VIDEO CONFERENCE SERVICE**

**Chairman for this meeting: Richard Harrison**

are followed.

**12 GRASS MOWING CONTRACT**

The chair proposes that the current contract is continued and will negotiate additional identified verge to be included.

**Proposed: RH Seconded: SH**

**13 SELECTION OF INTERNAL AUDITOR**

Suggestion is to appoint an Internal Auditor through GAPTC

**Proposed: BW Seconded: SH**

**14 FUTURE MEETINGS AND ANNUAL PARISH MEETING**

Recognition by the Chair that Zoom meetings has facilitated greater attendance at meetings by the general public. The importance of physical meetings being reinstated when lockdown restrictions are lifted was emphasised.

Proposal that meetings after 21 June 2021 are physical.

Date for APM agreed as 21 July 2021

**15. POINTS FOR CONSIDERATION AT NEXT MEETING**

No points were proposed for consideration at the next meeting beyond those already discussed in the agenda.

The meeting closed at 21:40

<b>Chairman Signature:</b>	<b>Parish Clerk Signature:</b>	<b>Date:</b>
		2 March 2021

NOTICE OF NEXT MEETING: Monday 10 May 2021 at 19:30 by Zoom

Electronic copies of these and previous Minutes are available from:

The Parish Clerk: [clerk@coatesparish.org.uk](mailto:clerk@coatesparish.org.uk)