

## COATES PARISH COUNCIL

### AGENDA: MEETING of the COUNCIL

Chairman for this meeting: Richard Harrison

Councillors are summoned to attend the meeting to be held on

MONDAY 6 September 2021 at 7.30 at Coates Village Hall

The Parish Council meeting has been called for the purpose of transacting business as detailed on the agenda below.

No.	Item	Lead	Action Required
1.	<b>TO HEAR ANY CONTRIBUTIONS FROM RESIDENTS</b>  [5 minutes per person maximum; not exceeding 15 minutes in total]	Chair	Information
2.	<b>APOLOGIES</b>	Clerk	Update
3.	<b>REGISTER OF MEMBER INTERESTS</b> Councillors to provide Clerk with completed Register of Member Interest forms in order that these can be forwarded to CDC within 28 day deadline	Clerk	Completion of Register of Member Interests
4.	<b>MINUTES OF THE LAST MEETING 5 July 2021</b> <ul style="list-style-type: none"> <li>• Minutes to be signed</li> </ul>	Chair	Approval
5.	<b>ACTION POINTS FROM LAST MEETING</b> <ul style="list-style-type: none"> <li>• Bus shelter – Cllr Stephen Hirst to provide update following Integrated Transport services visit to the site</li> <li>• May Tree Close – Watering of flower beds</li> </ul>	Chair/ Councillors	Information/ Approval
6.	<b>FINANCIALS</b>  <b>Details of Recent Invoices:</b> <ul style="list-style-type: none"> <li>• Clerk's salary and expenses covering 1.7.2021 – 31.8.2021</li> <li>• Home Working allowance 8 weeks £48</li> <li>• HMRC – PAYE</li> <li>• PATA – Payroll</li> </ul> <b>Pre-approval to pay:</b> <ul style="list-style-type: none"> <li>• Grass cutting - £588.00</li> </ul> <b>Bank reconciliation: 31<sup>st</sup> August 2021</b>  <b>The 'Period for the Exercise of Public Rights' for any interested parties to view the Parish Council accounts ended on Wednesday 15 August.</b>	Clerk/RFO	Approval
7.	<b>QUOTATIONS FOR FUTURE SPENDING</b> <ul style="list-style-type: none"> <li>• Mowing Contract</li> <li>• Insurance</li> </ul>	Clerk/RFO	Information/Action
8.	<b>ANNUAL REVIEW OF PARISH POLICIES: Findings of review</b> <ol style="list-style-type: none"> <li>1. Coates PC Financial Regulations</li> <li>2. Coates PC Health &amp; Safety Policy</li> <li>3. Coates PC Code of Conduct</li> <li>4. Coates PC Publication Scheme</li> </ol>	Chair	Approval
9.	<b>RECEIVE A REPORT FROM DISTRICT COUNCILLOR TONY BERRY, COUNCILLOR STEPHEN HIRST AND INTERESTED PARTIES.</b>	Chair	Information
10.	<b>TREE PLANTING</b>	Tree Warden	Information
11.	<b>JUNCTION WITH TREWSBURY ROAD AND A433</b>	Chair	Information/Discussion/Approval
12.	<b>BATHURST ESTATE - LAND AT REAR OF COATES VILLAGE HALL</b>	Chair	Information/Approval
13.	<b>BLDISLOE ESTATE - PUBLIC CONSULTATION PROCESS UPDATE AND DATES</b>	Chair	Information/Approval
14.	<b>ROAD NAMING - 'DARK LANE'</b>	Clerk/Chair	Information

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15.	<b>VICTORY GREEN: UPDATE</b>	Clerk/Chair	Information/Approval
16.	<b>POINTS FOR CONSIDERATION AT NEXT MEETING</b>	ALL	Information

Signed..... Parish Clerk