

COATES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING MONDAY 6 September 2021
7.30PM – Coates Village Hall

Chairman for this meeting: Richard Harrison

Present:

Councillors and Officials:	
Harrison, Richard (RH)	Chairman
Dobson, John (JD)	Councillor
Harris, Stephen (SH)	Councillor
Hobson, Andrew (AH)	Councillor
Torry-Harris, Gilly (GTH)	Councillor
Wainwright, Barry (BW)	Councillor
Clement-Davies, Ann (ACD)	Councillor
Coates, Caroline (CC)	Clerk

In Attendance:

Members of the Public:
Berry, Tony Cotswold District Councillor
Hirst, Stephen Gloucestershire County Councillor
Large, Simon (SL) – Tree Warden
49 members of the public attended – attendance limited due to Fire and COVID regulations

1. TO HEAR ANY CONTRIBUTIONS FROM RESIDENTS

Members of the public asked a number of questions on topics relating to the public consultation and the Parish Council provided answers to those questions and agreed to come back on some points raised. In no particular order:

The Parish Council agreed that the public consultation is being carried out to collect the views of the residents of Coates about the proposal to develop the land west of Bledisloe House.

The Parish Council agreed that it will collate all comments and questions received during this consultation process into a single anonymised document and provide this to Mr Bellamy. All residents are encouraged to provide their comments into the consultation process. A decision is still to be made on whether the comments will be made available to the residents and how this might be carried out.

The Parish Council members have not been made aware of any planning permission being sought prior to this meeting, this a consultation activity outside of any planning activity. The Parish Council are notified when planning applications are received and are not aware that any have been submitted recently other than for changes to existing properties. Chair informed the meeting that anyone can register to be notified of planning applications on the CDC planning portal

Copies of previous village surveys have not been included in this consultation process. Some of the findings of these surveys have been made available to Mr Bellamy. At the end of this consultation the Parish Council will consider carrying out another village survey.

The Parish Council noted advice from a member of the public regarding additional facilities and the possible change in status from 'unsustainable to sustainable for development'.

RH agreed to investigate if there is a single document that is available to the public that identifies the owners of land in and around the parish.

SH agreed to look at options to allow as far as possible those wishing to attend the public meeting on Sunday 12, September to do so.

Parish Council agreed to consider any further activities to be carried out post the end of this consultation process.

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2. RECEIVE APOLOGIES

All present no apologies needed

3. REGISTER OF MEMBERS INTERESTS

No changes to the register of interests were received. Chairman being a new member of the Village Club Committee does not count as an 'interest' for the purposes of registering

4. MINUTES OF THE LAST PARISH COUNCIL MEETING

The minutes of the Parish Council meeting of 5 July 2021 were approved by all council members and signed by the Chairman.

5. ACTION POINTS FROM LAST MEETING

1. **Bus shelter** – Cllr Stephen Hirst to provide update following Integrated Transport services visit to the site. County Council has found some money to widen the pavement by the bus shelter. More information provided in Cllr Hirst report.
2. **May Tree Close – Watering of flower beds**
Residents request to aid with watering of flower beds at May Tree Close. Chair has had a conversation with a resident with a possible surplus of rain water. The resident is happy to fill a water butt if one can be provided. AH will liaise to help this happen. Thanks given to Mr and Mrs Crane on behalf of the council for the offer to help support this. AH passed thanks to Tim Hatch, Angus Edmunds, Jason Rees, Sandra Hyam, Peter Brittan et al. for the work they have done on the entrance to May Tree Close.

BW has a report to share at a future date about a possible water collection system.

6. FINANCIALS

Details of recent invoices:

- Clerk's salary and expenses covering 1.7.2021 – 31.8.2021 £252.95
- Home Working allowance 8 weeks £48
- HMRC – PAYE £63.40
- PATA – Payroll £18.40
- KP Gardens (17.8.21) £294

Proposed: GTH Seconded: AH

Councillors resolved to make all payments for invoices totalling £676.75

Pre-approval to pay:

- Grass cutting -October £588.00
- Grass cutting –November if needed

Proposed: BW Seconded: SH

Councillors resolved to make all payments for invoices above

The 'Period for the Exercise of Public Rights' for any interested parties to view the Parish Council accounts ended on Wednesday 15 August.

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Bank reconciliation: 31 August 2021

Account summary and receipts and payments – shared prior to the meeting. No questions were asked about these.
RH had checked bank balances on-line and confirmed these correspond with the documents presented.

Bank Reconciliation resolved. Proposed: RH Seconded: GTH

7. QUOTATIONS FOR FUTURE SPENDING

- Mowing Contract

Information on obtaining quotes and quotations were circulated to Councillors prior to the meeting.

Councillors resolved that the Clerk has ensured the best available terms have been obtained and the Council mowing contract will be awarded to KP Gardens.

- Insurance - Companies had been approached but would not provide quotations for policies due to start further ahead than 3 months. Quotations will be sought within the required time frame.

8. ANNUAL REVIEW OF PARISH POLICIES: Findings of review

- Coates PC Financial Regulations: proposed: SH seconded: RH
- Coates PC Health & Safety Policy Proposed changes approved July 21 updating of document to be completed by next meeting.
- Coates PC Code of Conduct RH proposed no changes seconded: GTH
- Coates PC Publication Scheme RH proposed no changes seconded: GTH

Councillors resolved to adopt the above policies with the exception of the Health and Safety policy from 6.9.21. proposed: RH seconded: GTH

Clerk to send PDF versions to the Chair for the website.

9. RECEIVE A REPORT FROM DISTRICT COUNCILLOR TONY BERRY, COUNCILLOR STEPHEN HIRST AND INTERESTED PARTIES.

Cllr Stephen Hirst circulated to Parish Councillors and members of the public a copy of his report. See Appendix A

Cllr Stephen Hirst will get the bus shelter pathway sized and costed, and request funding through the 'build better fund.' Completed applications need to be submitted by midnight 26.9.2021. Alternatives for the funding were suggested such as fetes. One Parishioner requested that a suggestion box be available on 12.9.21 for alternatives for spending the grant.

No questions were asked of Cllr Stephen Hirst

Cllr Tony Berry

Prior to leaving the meeting, Cllr Tony Berry shared concerns about planned improvements to the junction of A433 and Trewsbury Road and these being insufficient. Cllr Tony Berry will continue to pursue this.

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10. TREE PLANTING

SL shared that 400 whips were planted in March on both Parish Council land and on land close to permissible pathways. Through the work of the Tree Warden, the Parish Council have been awarded another 400 hundred tree whips to plant in mid-November as part of the Queen's Green Canopy initiative to commemorate the Platinum Jubilee of her accession to the throne. The plan is to engage with other landowners for possible planting sites.

There have been significant losses due to Ash Dieback disease the tree warden has applied to the County Council under their Ash Dieback initiative for further trees and is working with landowners to agree suitable sites for planting. Requests will be made for volunteers to come forward to help with the planting of trees over the winter. Volunteers are required to look after the trees as they grow as well as for the planting.

Thanks to SL given by PC for securing the most recent trees.

11. JUNCTION WITH TREWSBURY ROAD AND A433

Documents and reports have been circulated to Councillors identifying accidents at the junction over the last 5 years. The Parish Council will continue to liaise with Gloucestershire Highways to upgrade the junction.

Additional improvements suggested to include the trimming of hedges, verges and trees to increase visibility and ensure that road signs are not obscured by trees/bushes.

Clerk to make enquiries about new exclamation marks on Trewsbury Road and 'slow' marked on the road by the exclamation marks.

Parish Council to continue to pursue this to look at ways to improve the junction.

Request to all Parishioners to report incidents they see so there is a record of incidents e.g. near misses. Also report obscured signs.

12. BATHURST ESTATE - LAND AT REAR OF COATES VILLAGE HALL

A number of letters of objection to building on the field at the back of Village Hall were received by the Parish Council. Councillors met with representatives from the Bathurst Estate who confirmed that there are no plans to build on the field in the foreseeable future.

Councillors resolved that letters of objection received would be sent to representatives of the Bathurst Estate.

13. BLEDISLOE ESTATE - PUBLIC CONSULTATION PROCESS UPDATE AND DATES

Parish Council to agree consultation process to ensure all villagers can have the opportunity to hear the presentation and contribute in a safe environment on Sunday, September 12.

Suggestions to be considered in the planning for the event include; to plan for additional presentations on the day, a possible additional day to accommodate more of those that cannot attend Sunday September 12, a larger venue or marquee enabling more to attend at one time, a live video streaming of the presentation and a book in which to record parishioners comments on the day.

At the end of the two-week period following the presentations the Parish Council will consolidate comments received, removing personal details, and issue to Mr Bellamy. The Parish Council will retain copies of all comments received.

14. ROAD NAMING - 'DARK LANE'

Parish Council has asked CDC to investigate. There are two ways to name the road, both by consultation either through CDC or the Parish Council. Parish Council resolved to carry out the process itself. We need as a community to name the road which will then be adopted. An interim solution suggested was for those residents of 'Dark Lane' to consider adopting 'What 3 Words' to support emergency services. Parish Council identifies that it is urgent to resolve the road naming issue.

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Request made for someone to lead consultation process. A resident of 'Dark Lane' volunteered and will leave contact details with the Clerk at the end of the meeting.

15. VICTORY GREEN: UPDATE

A few parishioners have volunteered services and to help provide funds however a co-ordinator is still needed to move things forward.

Clerk to advertise through Watershed etc. for a co-ordinator.

16. POINTS FOR CONSIDERATION AT NEXT MEETING

National Parks

The meeting closed at 21:53

Chairman Signature:	Parish Clerk Signature:	Date:

NOTICE OF NEXT MEETING: Monday 1 November 2021

Electronic copies of these and Previous Minutes are available from:
the Parish Clerk: clerk@coatesparish.org.uk