## **COATES PARISH COUNCIL**

Coates Parish Councillors are hereby summoned to attend a meeting of Coates Parish Council to be held on Friday 4 March 2021. The Parish Council meeting will commence at 7:30 at Coates Village Hall. The Parish Council meeting has been called for the purpose of transacting business as detailed on the agenda below.

**AGENDA: MEETING of the COUNCIL** 

## Chairman for this meeting: Gilly Torry-Harris

MEETING TO BE HELD ON FRIDAY 4 March 2022 at 7.30 at Coates Village Hall.

No.	Item	Lead	Action Required	
1.	APOLOGIES	Clerk	Approval	
2.	WELCOME TO NEW COUNCILLOR	Chair	Update	
3.	REGISTER OF MEMBER INTERESTS	Clerk	Update	
4.	MINUTES OF THE LAST MEETING 10 January 2022  1. Minutes to be signed	Chair	Approval	
5.	PARISH COUNCILLORS	Chair	Information	
	Vacancy for co-option			
6.	<ul> <li>ACTION FROM LAST MEETING</li> <li>Confirmation the Parish Council is in-line with GDPR and the Information Commission regarding information held.</li> <li>Village Signage</li> <li>Trewsbury Road Junction</li> <li>Path to Bus shelter</li> <li>Unnamed road</li> <li>Condition of footpath from Disabled Gate</li> </ul>	Vice- Chair/Clerk AH/Chair AH Chair JD ACD	Information/Decision/ Action	
7.	PARISH COUNCIL WEBSITE SECURITY	Chair	Information/Decision/ Action	
8.	PLAYGROUND INSPECTION	JD/Clerk	Information/Decision	
9.	Petails of Recent Invoices:  Clerk's salary and expenses covering 01.01.2022-28.02.2022  Home Working allowance 8 weeks £48  HMRC – PAYE £ PATA – Payroll  Pre-approval to pay: ROSPA Athena – website GAPTC – independent audit GAPTC – annual subscription  Bank reconciliation: 28.02.2022	Clerk /RFO	Approval	
	Request to transfer £2000 to treasurers account		Approval	
	VAT Reclaim		Information	
	INSURANCE		Information	
	REQUEST for Vice RFO and Councillor to support with Independent Audit		Approval	
10.	QUEEN'S PLATINUM JUBILEE  • Acquisition of event shelter/small marquee for use at Village Social events.	Chair/AH	Next steps	

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Chairman for this meeting: Gilly Torry-Harris

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11.	TREE PLANTING ON PARISH COUNCIL LAND  • Approval for costs of posts and ties £25-£30	Tree Warden/ Chair	Information/discussion/ approval/action
12.	<ul> <li>CONSULTATION UPDATES</li> <li>COTSWOLD DISTRICT COUNCIL CONSULTATION- LOCAL PLAN</li> <li>BOUNDARY COMMISION CONSULTATION</li> </ul>	Chair	Information
13.	PLANNING APPLICATION FOR FURTHER CONSIDERATION  • 21/04724/FUL		Information/discussion
14.	RECEIVE A REPORT FROM DISTRICT COUNCILLOR TONY BERRY, COUNCILLOR STEPHEN HIRST AND INTERESTED PARTIES.  (to be moved as appropriate to facilitate speakers)	Chair	Information
	POINTS FOR CONSIDERATION AT NEXT MEETING	ALL	Information

Signed	Parish	Clerk